

Preston High School
2780 Schurz Avenue
Bronx, New York, 10465
(718) 863-9134 • Fax (718) 863-6125

PHS Bus Service Agreement for School Year 2019-20

Preston High School (hereinafter referred to as "PHS") offers bus service to and from 2780 Schurz Avenue, Bronx, NY 10465 and various convenient locations throughout the Bronx for a fee to eligible students. This daily transportation will permit eligible students to ride to and from campus in the morning and afternoon. In order to be eligible a student must:

1. Have a completed application on file (this document);
2. Carry a PHS-issued bus pass and student ID card at all times;
3. Adhere to all instructions given by the bus driver and PHS faculty and staff.

Any student who fails to comply with these requirements will lose her eligibility and therefore be responsible for her own transportation until the requirements are met. **THERE WILL BE NO EXCEPTIONS.**

Students transported by bus shall be under the authority of, and responsible directly to, the operator of the bus, unless otherwise assigned by the PHS administration. Students are under the supervision and control of the bus driver while on the bus, and all reasonable directions given by the driver must be followed. Disorderly conduct or refusal to submit to the authority of the operator shall be sufficient reason for losing transportation eligibility and may also result in other disciplinary measures taken by PHS as outlined in the PHS Student Handbook. Drivers are required to report all student misconduct on the bus to the administration.

The school bus and its bus stops are an extension of school activity; therefore, students are bound to conduct themselves in a manner consistent with the established standards for safety and classroom behavior as outline in the PHS Student Handbook. A student may be denied the privilege of riding the bus, temporarily or permanently, if determined by the Principal, that her behavior is such as to cause disruption at bus stops, on the bus, or when she disobeys state or local rules and regulations pertaining to student transportation. A student will still be required to attend classes and **NO REFUNDS WILL BE GIVEN** if she is denied transportation because of suspension.

In addition to the PHS Student Handbook Code of Conduct, the following rules and regulations apply to ensure a safe, enjoyable, and efficient ride for our students:

1. Students must be at the bus stop on time. Students should be at the bus stop at least 5 minutes before scheduled departure time. The bus operates on a fixed regular schedule (below) during standard school days and on a modified schedule for abbreviated school days and early dismissal due to inclement weather.
2. Any student who misses the bus, regardless of reason, will be responsible to find transportation to her final destination.
3. While waiting at the bus stops, students must remain only at the designated pickup / drop-off areas. As there is no assigned staff supervision at bus stops, students cannot wander from said bus stop for any reason, including but not limited to shopping, snacking and socializing.

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4. The bus operator may assign seats and will be directed to do so as a matter of policy if he or she deems necessary.
5. Students will promptly obey any reasonable directive of the driver without question.
6. Students must wait in an orderly manner until the bus comes to a complete stop before approaching the vehicle. If it is necessary to cross the street or roadway, a student must wait until the driver signals her to cross, and must cross the street or roadway 10-15 feet in front of the bus to ensure the driver sees her.
7. Students must enter the bus in single file and be seated as quickly as possible. Students must exit in single file and walk as quickly as possible away from the bus. Students must wait until the bus comes to a complete stop before standing to exit. Standing is never permitted on a moving bus.
8. Beyond ordinary conversation, classroom conduct is to be observed. As the bus is an extension of PHS, the discipline code as outlined in the PHS Student Handbook prevails. Students may not throw any object including trash or paper either from within or out of the bus while waiting for, riding, or after leaving the bus.
9. Students must remain seated with feet on the floor in front of them, not in the aisle or on the seats or seatbacks. They must sit facing forward while the bus is in motion as if they were wearing seatbelts. Students will not extend hands, arms, heads or objects from the bus windows at any time.
10. Students may not board or depart from a bus at any other stop than that which has been properly authorized by school authorities.
11. Students must stay out of the driver's seat and may not tamper with any operating equipment.
12. Eating and drinking food and beverages on the bus is prohibited. Neither food nor liquids are permitted on the bus except in school lunch bags or lunch boxes. Other than school books and materials, all other items are not permitted. See the PHS Student Handbook for a list of prohibited items.
13. The use of cell phones and/or recording devices without the use of ear buds is strictly prohibited on the bus.

For lost or missing bus passes, the student should immediately contact the Registrar's Office at 718-863-9134, x110. A replacement bus pass will be issued for a non-refundable charge of \$10.00. Any student who misses the bus, regardless of reason, will be responsible to find transportation to her final destination.

Seating will be on a first come basis and there is no guarantee of availability for those who register late.